## **OLDTAPPAN BOARD OF EDUCATION** Old Tappan, NJ 07675

**FILE CODE: 4212.2 Policy** 

## <u>LICENSING</u> – <u>NON-CERTIFIED</u> <u>STAFF</u>

The Board requires that any person nominated for a position which requires a license, such as an electrician or fireman, already hold such license before appointment to such position. In the event no properly licensed person can be located for such position, the Board may assist an otherwise qualified person to obtain the needed license by paying direct, reason-able expenses connected with the licensing process.

An employee may not be assigned to nor be paid for a position which requires a license if he/she does not hold the appropriate license, and an employee who is working toward a needed license at the request of the schools may not be give a stipend above his/her regular salary.

Legal References: N.J.S.A. 18A:11.1 General and mandatory duties

Cross References: \*2131 Superintendent

Recruitment, selection and hiring \*4111

Certification or licensing \*4112

\*4211 Recruitment, selection and hiring

\*Indicates policy is included in the Critical Policy Reference Manual.

## **Key Words**

Certification, Licensing

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